



Oregon Frontier Chamber of Commerce

January Board Meeting Agenda	Date: January 12, 2023 - Time: 8:30 AM
Participants: Chamber Board of Directors	

Item	Detail	Action/Notes
Call to Order	Establish Quorum	Approve December Meeting Minutes. Approve Directors Mileage December: \$415
Treasurer's Report		Management Report sent in Board Packet. Board Member to step in as Treasurer.
Directors Report	A year in review - Highlights	<p>Mezzanine Sales- \$20,533.00 \$8,000 in cash sales. Square reported 187 customers. Top Month was December 42 Transactions/34 customers served. Best day of the week in December Friday. Best Day throughout the year Wednesday. Top Customer - 13 visits \$716.50 spent. Avg. Day at the Mezzanine 2 Customers</p> <p>Facade Grant Applications 2022-7 Applications \$9,400 2023 - 7 Applications \$10,000</p> <p>Successfully brought in over \$634,000 in grant funds to the region this year. (OR Main Street, Business OR ROI/TA, GC Special Projects Grant, Sherman Co. Cultural Coalition, GC Cultural Coalition).</p> <p>Finished the year with 421 Members. 43 community events were added to the calendar. New since last meeting: 29 Branded Beef Cabral Livestock Juniper Ridge Home Development Kuco Media Ray's Garage</p>



		<p>Shana's Place SJC Farms Spray Grange One of a Kind by Deb Andy Anderson-Wood Working</p> <p>Sponsorship/Membership Renewals</p> <p>Businesses of the Year Award Selection Commitment to the Community Acts of Service Contribution</p> <p>Around the table with a voice from the OFCC: Eastern Oregon Visitors Association-President East Cascade Works-Chair Bicycle Rides Northwest-Board Member Oregon State Chamber of Commerce-Board Member</p> <p>ROI Video Recipient</p> <p>Arlington Retail Pop Up District</p>
<p>Staff Update</p>	<p>Connie - Mezzanine Manager Brooklynn - Assistant to ED (Grant management, paying vendors, sending 1099, general banking).</p> <p>Condon Ambassador Volunteer/Events Coordinator</p>	<p>Here on Wednesday's Update on Vendor Policies. Brooklynn Mon-Tues-Thursday 10-3 Cori Mikkalo-Arlington Ambassador</p> <p>Looking for this person</p>
<p>Main Street</p>	<p>16 Pre-Applications Submitted</p>	<p>Time-Line December 20, 2022 - Grant Pre-Application open January 6, 2023 Grant Pre-Application closes. January 13, 2022 - Project winner announced and the collaboration to complete the full application begins February 17, 2023 - Project partner application completed and due to reviewing committee February 28, 2023 - Final touches on the grant</p>



		<p>application & submit to Oregon Main Street May 12, 2023 - Award notification</p> <p>April 30, 2026 - Project Completion and Final Reporting Deadline TBD - Project Impact Reports: At final report and one year.</p> <p>Selected for Application Phase:</p> <ol style="list-style-type: none"> 1. Condon - The Times Journal Building Restoration 2. Fossil - Fossil Merc Loft Apartments 3. Mitchell - Mitchell Historic Bank Rehabilitation 4. Spray - Lone Elk Marketplace Revitalization 5. Wasco - Wasco Market "Missing Tooth" Upgrades & Repairs
<p>Committee's</p>	<p>Board Committee Roles - Brad</p>	<p>Governance Committee (which would work on 501-C-3 and Bylaw/Policy updates). Greg Price</p> <p>Community Outreach (events, outreach, donations).</p> <p>Main Street/ Design & Improvement/Facade (Committee would review projects, grant opportunities, select projects to apply) Steve Allen, Matt Davis,</p> <p>Community/Economic Development (Grants, professional Development, projects). Brad Attig-will be inviting Cori Mikkalo, Brittany Dark, Hannah Sharp.</p> <p>Names assigned to committees. Board should be a chair. Other committee members to serve.</p>
<p>Grants</p>	<p>Facade Grant</p> <p>Gilliam Co. Small Business Grant</p> <p>Business OR ROI/TA</p>	<p>Open November 7-January 9. 7 Applications Submitted \$117,500 administered in 2022. Recommendation for 2023 & funding request.</p> <p>Brad</p>



Good of the Order	What's New-Open Floor	
Upcoming Events	Annual Meeting - February 23rd - 5:30 PM	

February meeting will be on 2/23/2023 5:30pm All board members are encouraged to attend.